



Position Description - draft

Title: IRB and Power Equipment Captain

About: Responsible for all matters pertaining to IRBs and ATVs and related gear.

Reports to: Club Captain

Responsibilities:

- Responsible for the proper use, maintenance and storage of the Club's inflatable rescue boats and gear.
- Responsible for the proper use, maintenance and storage of the Club's beach vehicle/s.
- Arrange for upkeep of IRBs and motors to ensure a craft is correctly functioning at all times.
- Arrange for upkeep of beach vehicle/s to ensure vehicle is correctly functioning at all times.
- Confirm adequate supply of fuels, parts and tools to maintain and repair IRB/motors/vehicles to ensure correct functioning at all times.
- Organise annual proficiency test of all IRB drivers and crew.
- Organise induction training for safe beach vehicle operation by members.
- Arrange training of new IRB drivers and crew in consultation with the Chief Instructor.
- Ensure safe and responsible use of the IRBs and beach vehicles at all times.
- Ensure correct wash-down of motors, craft and vehicles at end of patrols.
- Support the development of all club members.
- Undertake any agreed task assigned by the President or the Management Committee.
- Undertake any agreed task assigned by the Club Captain or the Lifesaving Committee.
- Be prepared to attend as far as possible, all Lifesaving Committee meetings of the Club.

Committees:

- Be a member of the Lifesaving Committee and the Education Sub-Committee.

Qualifications:

- Be a member of Whale Beach Surf Life Saving Club Inc.
- Be qualified and currently proficient as an IRB driver in accordance with Surf Life Saving Australia requirements.

Skills:

- Ability to effectively coordinate volunteers.
- Act as a role model and mentor for club members.
- Able to lead a team and effectively delegate tasks.
- Good understanding of club culture and operations.
- Strong time management and organisational skills.

Date: 7 July 2016