



Position Description – draft (Harry)

Title:	Club Vice Captain
About:	Supports the Club Captain where required, an operational leader within the club.
Reports to:	Club Captain
Responsibilities:	<ul style="list-style-type: none">• In the absence of the Club Captain shall have the like powers and authority.• Has responsibility for all active members in matters relating to proficient surf lifesaving duties and responsible use of equipment.• Responsible for the conduct of all members of the club.• Assist in creation of patrol schedule and patrol roster prior to the commencement of each season.• Encourage members to compete in Club events and carnival competition.• Ensure patrols are sufficiently staffed with the appropriate number of awards required.• Support the development of all club members.• Undertake any agreed task assigned by the President or the Management Committee.• Undertake any agreed task assigned by the Club Captain or the Life Saving Committee.• Be prepared to attend as far as possible, all Lifesaving Committee meetings of the Club.
Committees:	<ul style="list-style-type: none">• Be a member of the Lifesaving Committee.
Qualifications:	<ul style="list-style-type: none">• Be a member of Whale Beach Surf Life Saving Club Inc.
Skills:	<ul style="list-style-type: none">• Ability to effectively coordinate volunteers.• Act as a role model and mentor for club members.• Able to lead a team and effectively delegate tasks.• Strong time management and organisational skills.• Good understanding of club culture and operations.
Date:	7 July 2016