



Position Description - draft

Title: Big Swim race Director

About: Be responsible for the organising and staging of all aspects of The Big Swim.

Reports to: Competition Secretary

Responsibilities:

- Undertake any agreed task assigned by the President or the Management Committee.
- Be prepared to attend as far as possible, all Management Committee meetings of the Club.

Committees:

- Be a member of the Competition Committee and the Ocean Swim Sub-Committee.
- Be the Chair of the Ocean Swim Sub-Committee.

Qualifications:

- Be a member of Whale Beach Surf Life Saving Club Inc.

Skills:

- Ability to effectively coordinate volunteers.
- Able to lead a team and effectively delegate tasks.
- Event management skills.
- Strong time management and organisational skills.

Date: 7 July 2016